

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 3 December 1953

FROM : Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

1. General:

a. Preparation of Agency Regulations: (Continued item)

50X1 [redacted] submitted to
Logistics Regulation Development Committee for forwarding
to [redacted] office.

STAT

50X1 [redacted] revised and forwarded to Logistics Regulation
Development Committee for submission to [redacted] office.

STAT

b. [redacted]

50X1

50X1 c. Rental Rates for [redacted] (Continued item) No change -
5 Nov.

2. Projects and studies in process:

a. Construction & Utilities:-

50X1

(1) Project [redacted] Commo: (Continued item)

(a) Sewer Systems Revisions:- Final acceptance
pending.

(2) FBIS, West Coast Bureau, Santa Rosa, Calif.:-
(Continued item)

(a) Building construction contract: Letter is
being prepared to contractor expressing extreme
dissatisfaction with items causing delay. →

(b) Antenna and power line contract: Progress
continues - 95% complete.

(c) Construction of perimeter fence: Progress
continues, 15% complete.

50X1

(3) Project [redacted] Training:- (Continued item) No
change - 19 Nov.

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50X1

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50X1

(4) Project [] Training:- (Continued item)

- (a) Final payment for construction contract: Final payment made by Finance Division, Action complete.
- (b) Final payment for AE contract: Letter dated 2 Dec. forwarded to contractor to resolve suspended items indicated by auditors' report.
- (c) Appraisal of houses in order to establish fair rentals:- No change - 22 Oct.
- (d) Administrative Plan for Purchasing Houses:- Information received indicates that approval is being given with exceptions made by General Counsel.

50X1

(5) Project [] WE Supply Base:- (Continued item)
No change - 19 Nov.

50X1

(6) [] (Continued item)

50X1

- (a) Water Supply Systems, [] - Water tank erection started 1 Dec. 50X1
- (b) Alterations to electrical systems at [] 50X1
[] - Electrical system at [] moved 50X1
to provide clearance for water tank.
- (c) Building for Record Center at [], General Services:- Staff Study for presentation to PRC being prepared in office of General Services is to include construction cost estimate as per preliminary drawings. 50X1
- (d) Commo Laboratory:- Construction continuing - 92% complete. OC scheduled move to new location approximately 1 Jan.

Power service has been brought to the building. Temporary connections have been made for testing material and equipment.

50X1

(7) [] (Continued item):-

50X1

(a)

50X1

- 3 -

50X1

(8)

(8) Expansion of Support Base, [REDACTED] FE 50X1
Div.:- (Continued item) Continued efforts being made to expedite forwarding of Project Engineer's report. Division representative's TDY being extended to 1 Feb.

50X1

(9) [REDACTED] additional items of work costing \$145,100.:- (Continued item)

(a) Plans and specifications and request for bids distributed. Bid opening scheduled for 10 Dec.

(b) Purchase of three transformers:- Purchase order forwarded to contractor. Action complete.

(10) FBIS Dependent Houses, Okinawa:- (Continued item)
No change 12 Nov.

(11) Extension to power plants and transmitter space and provision of water supply system, Commo [REDACTED] 50X1
[REDACTED] (Continued item)

50X1

Division representative returned to Headquarters 27 Nov. with contract covering design and construction of all works, cost of construction pending completion of design work and submission of construction cost proposal to be pouched to Headquarters 10 Dec.

50X1

(12) [REDACTED] Commo:- (Continued item) Proposal received too high for award, new bids requested.

50X1

(13) [REDACTED] Commo, installation of cable and insulation of prefabricated building:- Two bids received and contract being prepared for award to low bidder on cable installation.

50X1

(14) [REDACTED] FBIS, disappearing stairway:- Action complete.

50X1

(15) Project [REDACTED] WH Div. (renewed item):- Inquiry received from Finance Division regarding the remaining

50X1

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50X1

b. Real Estate:-

(1) Use of four acres of land at [redacted] 50X1
(Commo):- (Continued item - 13 August) No change.

(2) Office space for [redacted] - 50X1
(Continued item)

Letter transmitted to GSA cancelling assignment space
in Sheraton Hotel.

(3) Maintenance of Microwave Towers:- (Continued)

50X1

(a) [redacted] :- (Continued item - 12 November)
No change.

(b) [redacted] (Continued item - 5 November) No change.

50X1

(c) [redacted] (Continued item - 5 November) No change.

(4) Purchase of House at [redacted] (Continued item -
25 November) No change.

(5) Maritime Facilities for SR Division:- (Continued item -
5 November) No change.

(6) Termination of Lease in [redacted], on a 50X1
small 1-room office:- (Continued item - 5 November)
No change.

(7) Housing Facilities for Project NSCD-123:- (Continued
item - 12 November) No change.

50X1

(8) Power lines, [redacted] (Continued item -
25 November) No change.

50X1

(9) Extension of Memorandum of Agreement for [redacted] TSS:-
(Continued item)

50X1

Letter transmitted [redacted] requesting extension of
Memorandum of Agreement through Fiscal Year 1955.

3. Other Items of Interest:-- None.

4. Special Problems:-- (Continued item - 12 November) No change.

5. Major Objectives:--

Starting Date

Target Date

a. Establish accountability
system for Agency Real
Property.

[redacted]
have been distributed.
1 August 1953

Small number
of reports
received.

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- b. Prepare RE&C portion of Current - Modifications resulting
CIA Regulation, Part 45. 99% complete from external coordina-
See 1 a. tion completed.

- c. Supervise Planning of
Construction of:--

50X1

- (1) [] Building construction Beneficial occupancy
completion held up permitted 1 Oct. 1953
pending completion of
utilities, landscaping Final completion
and road work. scheduled 10 Dec. 1953

- (2) FBIS, Santa Rosa 59% complete. 1 February 1954.

50X1

- (3) [] Construction scheduled 1 September 1954.
to start mid January.

50X1

- (4) [] -

- (a) Headquarters Current January 1955
Supply and
Personnel
Facilities

- (b) Commo A&E Contract work August 1954
completion scheduled
for April 1954.

50X1

- (5) [] Current - Not established.
Pending report
from Division
Representative.

50X1

- (6) [] Bids out. Bids to be received
Additional estimate, 10 December 1953.
\$145,000

50X1

- (7) Commo Laboratory 92% complete. 22 December 1953.
[]

- d. Established Field Inspection 47% complete. 1 December 1953.
Program for Agency Real
Property.

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